



Ulmer Construction

1633 County Highway 10
 Suite 1
 Spring Lake Park, MN 55432

Date Received: _____

Personal Information			
Last Name	First Name	Middle Name	Today's Date
Street Address	City	State	Zip Code
Home Phone: (____) _____ - _____		Are you a United States Citizen or legally eligible to work in the U. S.? ____Yes ____No (if hired, you will be required to provide documentation that you are eligible to work in the U.S.)	
Work Phone: (____) _____ - _____			
Other: (____) _____ - _____			
Are you 18 or over? ____Yes ____No			
Title of Position Applying For			Date Available to Work
Do you have any relatives currently working for Ulmer Construction? ____Yes ____No			
If Yes, list names and relationship to you:			
Are you employed now? ____Yes ____No			
If so, may we contact your present employer?			

Education					
Name and Location		# Years Completed	Major Area of Study	Degree/Diploma	
High School					
College					
Graduate School					
Technical or Certificate Programs					

Employment History Please provide the following information for your previous three employers, beginning with the most recent: (Please attach an additional page if necessary, do not use "see attached resume".)		
Employer:	Dates Employed: From _____ To _____	Job Title:
Address:		
Telephone:	Job Duties:	
Weekly Pay Start: Finish:		
Reason for Leaving:		

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Address:		
Telephone:	Job Duties:	
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Address:		
Telephone:	Job Duties:	
Weekly Pay Start: Finish:		
Reason for Leaving:		

References Please list names of supervisors, managers, or others who can comment directly on your abilities:				
Name	Address	Phone #	Relationship/Occupation	Years Known

Ulmer Construction requires employees to use their own vehicles to get to and from jobsites. There may be times when it is necessary to operate a company vehicle. Please indicate whether you hold the following valid driver's licenses:

Do you hold a valid driver's license? Yes No

Ulmer Construction requires employees to work in the homes of our clients.

If offered a position with Ulmer Construction, a background check may be performed.

Do you consent to a background check? YES _____ NO _____

Any offer of employment from Ulmer Construction may be rescinded pending a background check.

Ulmer Construction is an Equal Opportunity Employer

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if employed, false statements on this application shall be considered sufficient cause of dismissal. You are hereby authorized to make investigation of my personal references.

Signature of Applicant

Date

TENNESSEN WARNING

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In accordance with the Minnesota Government Data Practices Act, Ulmer Construction is required to inform you of your rights as they pertain to the private information collected from you. Private data is that information which is available to you, but not to the public. The personal information we collect about you is private.

The information collected from you or from other agencies or individuals authorized by you is used to determine your qualifications for Ulmer Construction.

You are not legally required to provide this information; however, providing it may be necessary to determine if you qualify for employment. Disclosure of your social security number is voluntary, unless you are employed by Ulmer Construction. If employed by Ulmer Construction, you must disclose it in order to be in compliance with state and federal tax withholding laws. If you do not supply the required information, the Ulmer Construction may not be able to consider you for employment. The use of the provided data we collect is limited to individuals whose jobs reasonably require access to this information. Persons or agencies with whom this information may be shared include:

1. Ulmer Construction Administration Staff
2. Managers and Supervisors

Unless otherwise authorized by state statutes or federal law, other government agencies utilizing the reported private data must also treat the information as private.

You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include:

1. The right to see and obtain copies of the data maintained on you.
2. The right to be told the contents and meaning of the data.
3. The right to contest the accuracy and completeness of the data.

To exercise these rights, contact Ulmer Construction.

I have read and understand the above information regarding my rights under the Minnesota Government Data Practices Act.

Signature

Date

Print Name

Address